

# **C.K. ASH** **Insurance**

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## **Home Inventory Worksheet**

We are providing this worksheet as a supplement form to help in the case of a disaster. It is important to know what you are protecting at the time of a loss. This will help assist you in documenting your personal property throughout your Home.

We suggest following this process to fill out the worksheet:

- Walk throughout your Home (including outbuildings) documenting what is in each room.
- Take pictures of each room; this will help document the quality, appearance, and size of items. When taking pictures follow these tips:
  - Open Closet Doors
  - Check under Furniture (i.e. Beds, Tables, etc.)
  - Open Bureau doors and drawers
  - Open Kitchen and Bathroom cabinets and drawers
- If you have the layout / plans for your home include this in your documents and take pictures of the exterior of your home.
- After you have documented everything we recommend you store an electronic copy and hard copy in two separate locations, away from your home.

Please let us know if there is anything we can do to assist you in this process.





# Home Office

Item	# of Items	Article / Model #	Description	Date Purchased	Price	Purchased From
Desk						
Chairs						
Couch						
Rugs						
Pictures / Wall Hangings						
Lighting/Lamps						
Computer						
Printer						
Fax Machine						
Scanner						
Phone						
Camcorder						
Bookcase						
Books						
Curtains						
Clock						
Desk Contents						
Furniture Contents						
Closet Contents						

# Dining Room

Item	# of Items	Article / Model #	Description	Date Purchased	Price	Purchased From
Tables						
Chairs						
Buffet						
Rugs						
Pictures / Wall Hangings						
Lighting/Lamps						
China Cabinet						
Clock						
Curtains						
Linens						
China	SEE ADDITIONAL PAGES					
Crystal	SEE ADDITIONAL PAGES					
Silver	SEE ADDITIONAL PAGES					
Flatware	SEE ADDITIONAL PAGES					
Cabinet Contents						
Buffet Contents						



# Living/Hearth Room

Item	# of Items	Article / Model #	Description	Date Purchased	Price	Purchased From
Sofa						
Chairs						
Couch						
Rugs						
Tables						
Ottoman						
Curtains						
Clock						
Stereo/Radio						
Fireplace Equip.						
Entertainment Center						
Television						
DVD Player						
Game Systems						
Sound System						
DVDs						
CDs						
Tapes						
Videogames						
Bookcase						
Books						
Plants						
Lighting/Lamps						
Pictures / Wall Hangings						
Piano/Organ						
Cabinet Contents						





# Family Room

Item	# of Items	Article / Model #	Description	Date Purchased	Price	Purchased From
Sofa						
Ottoman						
Couch						
Chairs						
Rugs						
Pictures / Wall Hangings						
Curtains						
Clock						
Stereo/Radio						
Fireplace Equip.						
Entertainment Center						
Television						
DVD Player						
Game Systems						
Sound System						
DVDs						
CDs						
Tapes						
Videogames						
Bookcase						
Books						
Plants						
Lighting/Lamps						
Piano/Organ						
Cabinet Contents						



# Kitchen

Item	# of Items	Article / Model #	Description	Date Purchased	Price	Purchased From
Stove						
Refrigerator						
Dishwasher						
Microwave						
Chairs / Stools						
Table						
Rotisserie						
Food Processor						
Mixer						
Blender						
Toaster						
Ice Maker						
Wine Refrigerator						
Garbage Compactor						
Garbage Can						
Radio/Stereo						
Clock						
Television						
Lighting						
Pictures / Wall Hangings						
Cookbooks						
Utensils	SEE ADDITIONAL PAGES					
Cutlery	SEE ADDITIONAL PAGES					
Dishes	SEE ADDITIONAL PAGES					
Glassware	SEE ADDITIONAL PAGES					
Pots and Pans	SEE ADDITIONAL PAGES					
Baking Pans/Dishes	SEE ADDITIONAL PAGES					
Bowls	SEE ADDITIONAL PAGES					









# Master Bedroom / Bedroom 1

Item	# of Items	Article / Model #	Description	Date Purchased	Price	Purchased From
Headboard / Bed Frame						
Mattress						
Box Spring						
Chairs						
Dresser						
Mirror						
Armoire						
Chest of Drawers						
Night Stand						
Table						
Lighting / Lamps						
Desk						
Clock						
Radio / Stereo						
Linens						
Pictures / Wall Hangings						
Curtains						
Rugs						
Television						
DVD Player						
Clothes / Shows	SEE ADDITIONAL PAGES					
Closet / Drawer Contents						









## Bedroom 2

Item	# of Items	Article / Model #	Description	Date Purchased	Price	Purchased From
Headboard / Bed Frame						
Mattress						
Box Spring						
Chairs						
Dresser						
Mirror						
Armoire						
Chest of Drawers						
Night Stand						
Table						
Lighting / Lamps						
Desk						
Clock						
Radio / Stereo						
Linens						
Pictures / Wall Hangings						
Curtains						
Rugs						
Television						
DVD Player						
Clothes / Shows	SEE ADDITIONAL PAGES					
Closet / Drawer Contents						



### Bedroom 3

Item	# of Items	Article / Model #	Description	Date Purchased	Price	Purchased From
Headboard / Bed Frame						
Mattress						
Box Spring						
Chairs						
Dresser						
Mirror						
Armoire						
Chest of Drawers						
Night Stand						
Table						
Lighting / Lamps						
Desk						
Clock						
Radio / Stereo						
Linens						
Pictures / Wall Hangings						
Curtains						
Rugs						
Television						
DVD Player						
Clothes / Shows	SEE ADDITIONAL PAGES					
Closet / Drawer Contents						



# Bedroom 4

Item	# of Items	Article / Model #	Description	Date Purchased	Price	Purchased From
Headboard / Bed Frame						
Mattress						
Box Spring						
Chairs						
Dresser						
Mirror						
Armoire						
Chest of Drawers						
Night Stand						
Table						
Lighting / Lamps						
Desk						
Clock						
Radio / Stereo						
Linens						
Pictures / Wall Hangings						
Curtains						
Rugs						
Television						
DVD Player						
Clothes / Shows	SEE ADDITIONAL PAGES					
Closet / Drawer Contents						

















